

MISSION:

The Waitsfield Farmers' Market is committed to building a vibrant Farmers' Market in Waitsfield, VT. and thereby supporting local businesses, local farms and the local economy

VENDING SPACE

Spaces are 10 X 10.

All vendors are assigned one space

All vendors can apply for a second space at full price depending on availability. The market will allow 7 vendors to buy a second space at 1/2 price, acceptance with board approval based on need and availability. A lottery system will choose vendors after acceptance if more than 7 approved by board. Existing vendors in double spaces grandfathered and approved.

APPLICATION PROCESS

Applications must be postmarked by March 12, and addressed to Waitsfield Farmers' Market, PO Box 1342, Waitsfield, VT 05673 or e-mail to waitsfieldmarket@yahoo.com for review, returning vendors are required to send member fee and season fee with application. Applications will be reviewed by the Board and the market manager.

If the market does not have a space meeting the criteria, the application will be placed on a waiting list if applicable, the applicant will be called in the event of a cancellation on any given market day.

All foods, baked goods, crafts and fine art are subject to jurying process to ensure quality.

VENDOR CRITERIA

Vendor Acceptance to the market is based on the origin of materials and ingredients, the amount of labor and value added to the product,

Availability of space and the consideration of product balance in the total market plan.

Youth vendors will be considered between the ages of 7 and 13 and will be allowed a 4x4 table.

Eye appeal of display

The following items, which are produced ***on your farm or residence***, may be sold at market - if juried in: Fresh produce, flowers, seedlings, honey, wool, eggs, meat, cheese and other farm products. With the exclusion of tomatoes and corn - Fruit may be purchased and sold at the market provided it is grown in Vermont and clearly labeled with its growers and origin, limited to agricultural vendors.

The market prefers vendors to utilize as many local products as possible. Handmade crafts originating from your premises.

All items must originate from Central Vermont, and be produced by the vendor. ***No items may be bought for resale at the market.*** "Central Vermont" means within Washington County or the counties that border-on Washington County. Applications from vendors outside of Central Vermont will be considered on an individual basis. Having the producers of the products sold at the market present is important to the character of the Waitsfield Farmers' Market. The vendor /producer define a person or persons with an ownership interest in the

business and direct involvement in the daily operations of said business. You - as the producer of the products must attend and vend at the market. Substitutes (for selling your products) are allowed, up to 50% of the markets you attend.

All applications must contain a complete list of items sold at the market. Crafters applying for the first time should also include pictures of their products and proposed display.

If vendors wish to add items to their applications, they may do so with approval of the market manager and the Board.

Produce sellers must use scales inspected by the State of Vermont. Sellers of prepared foods must follow State health laws and should not handle food with bare hands. State health regulations require that prepared food be covered and that any perishable food be kept adequately chilled or heated. Sellers of non-food items must follow State sales tax procedures. Contact the Dept. of Agriculture, the Dept. of Taxes or the Dept. of Health for more information.

Vendors must be permanent Vermont residents and make a full time commitment for the season unless approved by the Board of Directors. Any exception to the above rules may be made at the discretion of the market board or market manager and will be reconsidered each year.

Liability insurance is strongly encouraged.

Sellers having difficulty meeting these requirements can appeal to the Board of Directors in writing.

There will be 3 vendors per category for seasonal vendors.

MARKET DAY OBLIGATIONS

Market hours are from 9:00 to 1:00 pm. Vendors must be set up by 9:00 and cannot leave until 1:00. Everyone must be in place during these hours to allow customers to shop despite the weather.

The market runs rain or shine unless severe weather cancellation is called by market manager.

All vendors must park in assigned parking spots.

No vehicles are allowed on the green

Vendors are encouraged to set up their display in a way that draws customers into their space, utilizing the entire space front to back.

Vendors whose items tend to produce trash (Primarily prepared food vendors) are required to provide trash receptacles for customers.

Vendors required to have their tents firmly secured, stakes may be used to anchor tent if 10 inches or less. Additional use of sandbags at your discretion.

VENDORS ARE PROHIBITED FROM ACCESSING ELECTRICITY FROM SURROUNDING BUILDINGS.

VENDORS ARE PROHIBITED FROM SMOKING AT THEIR BOOTHS

VENDORS ARE PROHIBITED FROM BRINGING PETS TO THE MARKET

CANCELLATIONS

Any season vendor wanting to cancel will be refunded 50% of the market fee (not the member fee) if canceling on or before June 30th. Otherwise, all fees paid will be forfeited.

Vendors must notify the market manager before Wednesday afternoon at 2:00 pm regarding any change in planned attendance (Barbara's number is at right of page).

PENALTIES

Any infractions of market rules will result in the following fines.

1st Occurrence – \$25.00

2nd Occurrence -\$50.00

3rd Occurrence- You will lose your space for the season without a refund of your space fee.

2010

WAITSFIELD FARMERS' MARKET

RULES and POLICIES

Barbara Conn, Market Manager

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**WE GROW IT AND WE MAKE IT
RAIN or SHINE**